



**QUALIFICATION: Higher Certificate in Management (SAQA ID 91832, NQF LEVEL 5) with a major in
Logistics and Supply Chain Management
MODE OF DELIVERY: ONLINE DISTANCE LEARNING**

DESCRIPTION AND PROGRAMME PURPOSE

The Higher Certificate in Management (HCM), with a major in Logistics and Supply Chain Management, is an entry-level, post-school higher education qualification designed to equip the student with the foundational knowledge and skills necessary to function in junior management roles with a main focus on Logistics and Supply Chain Management.

The HCM with a major in Logistics and Supply Chain Management has a strong vocational orientation, which enables the candidates to appropriately select and apply sound theory towards solving practical problems that typically occur in the Logistics and Supply Chain Management work environment. Beyond gaining knowledge and skills related to the discipline of management as well as Logistics and Supply Change Management, students also develop generic competencies and values that make them better prepared to deal with fairly complex work and life situations.

WHO SHOULD ENROL

This programme would be suitable for:

- An employed person seeking to develop or formalise the skills, knowledge and attributes needed to effectively operate in a Logistics and Supply Chain junior management position.
- A school leaver, who requires a Higher Certificate for access into a Diploma or Degree programme of study.

PROGRAMME OUTCOMES

Successful completion of this qualification should enable the student to:

- Demonstrate an understanding of the management functions of planning, organising, leading and controlling.
- Evaluate the concepts and principles of logistics and supply chain management which ensure that a business remains competitive in an ever-changing environment.

- Discuss the interaction of the various elements of logistics and supply chain management to meet customer needs.
- Implement basic human resource best practices within a work environment.
- Integrate foundational knowledge of basic project management techniques in designing and solving problems within familiar organisational contexts.

PROGRAMME STRUCTURE

Module name and code	DLO cycle	Compulsory/ Elective	Credits
The Management Environment MAEN02-5	1	Compulsory	20
People Leadership and Development PLDV01-5	2	Compulsory	20
Introduction to Logistics and Supply Chain Management ISCM01-5	3	Elective	20
Procurement and Supply Management PSMA01-5	4	Elective	20
Introduction to Management Accounting IMAC01-5	5	Compulsory	20
Design Thinking for Business Success DTBS01-5	6	Compulsory	20
TOTAL CREDITS			120

MODULE DESCRIPTIONS

Compulsory

The Management Environment MAEN02-5

This module details the results that successful managers at different levels of business must deliver within their organisations. It addresses topical and future management issues through both classic and contemporary management thought. In addition to placing management in context, the module also explores the knowledge, skills and dispositions required of managers to perform the management functions of planning, organising and leading in an unpredictable and changing business environment.

People Leadership and Development PLDV01-5

Students will be exposed to the business environment in which people have to be managed. From a general perspective, the module covers the organisation as a system, approaches to decision-making, performance management and job design. Students will also be exposed to unique human resources challenges in the South African context. There should be no doubt that an equitable, efficient and effective human resource management culture will produce collaboration between business units and departments to enhance synergy and productivity.

Design Thinking for Business Success DTBS01-5

This module introduces students to the fundamental concepts, tools and techniques in project management and in the design thinking for business success framework. A comprehensive coverage of the rationale for the project approach is offered, followed by a systematic exploration of the main knowledge domains of project management and, finally, an integration of the various knowledge domains. A generic approach is adopted, which seeks to

advance fundamental principles and practices, without subscribing to the requirements of any of the various professional bodies in project management. This module also aims to introduce students to an inter-disciplinary approach to solving business problems. Students will be required to write a well-substantiated report on a business context (this may be their current business context) that they have assessed in terms of strengths and weaknesses.

Introduction to Management Accounting IMAC01-5

This is an introductory module in management accounting. Students are introduced to the fundamentals of business, bookkeeping and accounting. The module will also introduce students to the provisions and use of accounting information by managers within organisations, and provide them with the basis to make informed business decisions, which will better equip them for the management and control function. *This module is available only in Semester 2.*

Electives

Introduction to Logistics and Supply Chain Management ISCM01-5

In this module, students will gain solid foundational knowledge of the fundamental concepts, principles and practices in a logistics and supply chain management environment. Students will gain a deep appreciation for how logistics and supply chain activities interact and contribute to economic stability throughout the supply chain. They will learn to apply key control methodologies to improve supply chain performance and increase operational efficiency. Additionally, the module covers the application of supply chain and logistics strategies, with a special focus on technology, sustainability and innovation. It aims to provide students with a basis for understanding the key components, challenges and strategies involved in effective logistics and supply chain management, and how logistics is interwoven as a crucial element in an ever-changing broader organisational context.

Procurement and Supply Management PSMA01-5

The purpose of this module is to provide students with the essential knowledge of how the concepts of procurement and supplier management are applied in the acquisition of goods and services. This module involves a systematic approach to sourcing, purchasing and managing suppliers to ensure organisations obtain the right products or services at the right price, in the required quantity and quality, at the right time and place to meet consumer needs and business objectives. The module will cover aspects such as risk, supplier assessment, performance evaluation, and legal and ethical considerations in procurement. *Introduction to Logistics and Supply Chain Management ISCM01-5* is a prerequisite for this module.

ADMISSION REQUIREMENTS

For entry into the Higher Certificate, candidates require a Senior Certificate (SC) or a National Senior Certificate (NSC), as certified by Umalusi, with at least a pass in English, the language of instruction at Milpark Education.

Other/International certificates

Further to the requirements for admission provided above, foreign nationals or South African nationals seeking to apply for admission onto the qualification based on a non-South African/foreign, senior school-leaving certificate, must obtain and submit to Milpark a Certificate of Equivalence from the South African Qualifications Authority (SAQA) (www.saqa.org.za).

Applicants with foreign senior school-leaving certificates, who have already completed the equivalent of a South African Grade 12, are required to submit their SAQA Certificate of Equivalence at the time of applying online for the Milpark Higher Certificate.

Recognition of Prior Learning (RPL) applications

Milpark admits a small number of students onto its programme via Recognition of Prior Learning (RPL). Applicants interested in applying via RPL will be considered individually by the relevant Head of School.

MODE OF DELIVERY

The following mode is available for this specific programme: Online Distance Learning.

STUDENT SUPPORT

Library access

The Milpark Library provides access to e-books in a virtual library called Cyberlibris (Scholartext). Lecturers may create smart bookshelves per course or module for students to access (these shelves can contain prescribed and recommended books). Students can also create their own personal smart bookshelves containing resources for their studies. Having access to a digital library means that thousands of students can access books and resources from anywhere at the same time online. There is no need to make reservations and requests, and no limit on the time a student has to access a book. With the implementation of Cyberlibris, students also have access to full-text resources via ProQuest (global), Emerald (global), Ebsco (global) and Sabinet (South African publications) to assist with research and to enrich their learning experience. Access to the Library is included in the module fee.

Tutor

Comprehensive student support services are available. Students are provided with administrative support by Student Services. To assist with understanding content, students have access to tutors whom they can contact individually. Students who experience study and/or personal problems have access to a student counsellor. All support services are available to registered students via *myMilpark* (*myCourses*).

RULES OF PROGRESSION

Students have to complete four compulsory and two elective modules. Students require 120 credits to complete the qualification.

ASSESSMENT

Formative assessment contributes 30% to the final mark and consists of a combination of assignments and tests. The exact formative structure per module will be communicated to you at the start of the semester.

Students will complete a final, summative assessment per module at the end of each semester that contributes 70% towards the final mark. Students need to obtain a sub-minimum mark of 40% in the final, summative assessment and an overall mark of 50% in order to pass the module.

DURATION

Students have a minimum of one year and a maximum of three years to complete this qualification.

CERTIFICATION

On successful completion of the qualification, the student will receive a Higher Certificate, NQF Level 5 (credits: 120). The Higher Certificate in Management is accredited by the Higher Education Quality Committee of the Council on Higher Education (CHE).

FURTHER STUDIES

Milpark Education is committed to the process of lifelong learning and opening access to higher education. The programme is at NQF level 5 and it will provide articulation options for NQF level 6 programmes. The Higher Certificate allows articulation with the Advanced Certificate in Management. Beyond Milpark Education, this qualification should articulate with other qualifications in the relevant fields of management.

A student who transfers from one qualification to another within Milpark Education may be given credit for some modules successfully completed.

A student who has completed certain modules on this qualification at Milpark Education and who wishes to transfer to another tertiary-level institution should be able to apply for exemption from relevant modules on the basis of the modules that have been passed at Milpark Education.

PRICING

All module fees include one round of formative and summative assessments (supplementary examinations excluded). Module fees do not include the cost of prescribed textbooks, which will be for your own account. The prescribed book list will be available on *myMilpark* on registration.

DISCLAIMER

The content of this brochure is accurate at the time of going to print. Milpark Education reserves the right to change the programme content due to changes in legislation, market requirements and other reasons. Notice of such changes will be published on our website.